



**Minutes**

**CTE Work Group**

**Thursday, March 30, 2017**

**9:00 am - 10:00 am**

HLP AE

<b>Baldwin Park</b> <input type="checkbox"/> Juan P. Ramirez <input type="checkbox"/> Linda Rodriguez	<b>Hacienda-La Puente</b> <input type="checkbox"/> Alice Johnson <input checked="" type="checkbox"/> Alice Yoshioka <input checked="" type="checkbox"/> Colleen Barela <input checked="" type="checkbox"/> Martha Ayala <input checked="" type="checkbox"/> Martin Barragan <input type="checkbox"/> Ric Manriquez <input checked="" type="checkbox"/> Sylvia Peralta	<b>Rowland</b>	<b>Partners/guests present:</b>
<b>Bassett</b> <input checked="" type="checkbox"/> Felicity Johnson <input type="checkbox"/> Virginia Espana	<b>Mt. SAC</b> <input checked="" type="checkbox"/> Angelena Pride <input checked="" type="checkbox"/> Shelly Laddusaw	<b>Tri-Community</b> Charter Oak  Covina Valley <input checked="" type="checkbox"/> Nicole Hibner	
<b>ESGVROP</b> <input checked="" type="checkbox"/> Veronica Ceballos	<b>Pomona</b> <input checked="" type="checkbox"/> Claudia Sanchez	<b>Consortium</b> <input checked="" type="checkbox"/> Lila Manyweather <input checked="" type="checkbox"/> Ryan Whetstone <input checked="" type="checkbox"/> Sage Overoye <input type="checkbox"/> Wanda Pyle	

<b>Agenda</b> <ul style="list-style-type: none"> <li>● Spring Conference Needs</li> <li>● Critique of Conference Presentation</li> <li>● Handouts Needed for Conference</li> <li>● Others</li> <li>● Next Time</li> </ul>	
<b>Minutes</b>	Meeting called to order 8:10 AM – facilitated by Alice Yoshioka.
1. Spring Conference Needs	Remote clicker – Claudia Chrome Book – Nicole Laptop (PC) – Martin *Sage will work on getting cords to connect cell phone to projector. If unable to get cords, presenters can use laptop.
2. Critique of Conference Presentation	Alice – CTE Pathway Powerpoint Took about 10 minutes Feedback: <ul style="list-style-type: none"> <li>● Change “Employment Job/Soft Skills” to “Employment Preparation Skills”</li> </ul>

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<p>3. Handouts Needed for Conference</p>	<ul style="list-style-type: none"> <li>• Include information on barriers (financial aid, daycare, etc.) – could be included as an extra slide explaining the handouts</li> </ul> <p>Alice – Plickers Took about 6 minutes</p> <p>Nicole – Google Keep Took about 5 minutes</p> <p>Felicity &amp; Colleen – Slides Took about 5 minutes</p> <p>Feedback</p> <ul style="list-style-type: none"> <li>• Talk about the things that you can do with google slides that you cannot do with PowerPoint – why is slides better?</li> <li>• Mention that it is a good way to update &amp; modernize old slides</li> <li>• Focus on the ability to access slides anywhere, chatting, commenting, changing formatting using themes and explore, able to print in different styles, free</li> </ul> <p>Sylvia – Edmodo Took about 6 minutes</p> <p>Feedback:</p> <ul style="list-style-type: none"> <li>• Explain what it is</li> <li>• Don't talk about the things you don't use</li> </ul> <p>Claudia – Seesaw Took about 6 minutes</p> <p>Feedback:</p> <ul style="list-style-type: none"> <li>• Spend more time showing the website and less time on the PowerPoint</li> </ul> <p>Overall feedback/suggestions:</p> <ul style="list-style-type: none"> <li>• Tools should be presented with the following questions in mind:             <ul style="list-style-type: none"> <li>○ What is it?</li> <li>○ How can you use it in your class/professionally?</li> <li>○ What are the benefits/positive results?</li> </ul> </li> <li>• Remind audience to hold questions until the end during the tech slam</li> <li>• Explain how to participate in the tech slam (count down from three and hit the desk)</li> <li>• Presenters should close their window after presenting</li> <li>• Colleen will be the official timer to keep the group on track</li> </ul> <p>Plickers cards Pathway/Stair Diagram (with open space for comments) 1 Page overview of the Slam programs with links to presentations and evaluations</p>
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4. Others	<p>CTE is planning to do a raffle for those who respond to session surveys. The session survey can be done online through google forms. Sage will send Alice info on how to do it online.</p> <p>Consortium should design a digital badge to award to people if they complete the session evaluations.</p>
5. Next Time	<p>Next meeting is Wednesday, April 19th, 2017; 9:00 AM – 11:00 AM @HLP AE. Will run through conference presentation.</p>

**Next meeting:** Wednesday, April 19, 2017; 9:00 AM – 11:00 AM; @ HLP AE – Willow Center